

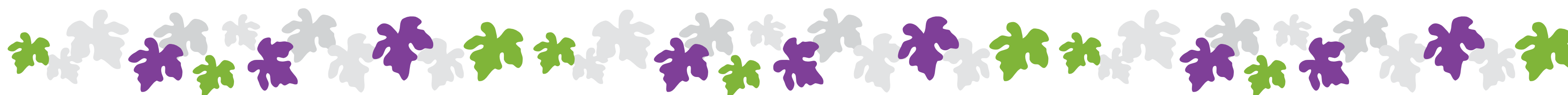
POLICY: BUILDING CONDUCT



Pen Centre Management Welcomes You to the Property

To ensure we provide everyone with a safe and enjoyable environment, Property Management asks that you take a moment to become familiar with our building conduct policy. Any violation of this policy may result in the offender being requested to leave the property immediately.

Thank you for your anticipated cooperation.



SMOKING

Pen Centre is pleased to offer you a smoke-free environment in compliance with all Provincial legislation and Municipal by-laws. Smoking areas are located away from all building entrances and/or canopies.

VEHICLES

Leaving vehicles on building property outside of usual business hours is prohibited without prior building management permission.

AUDIO AND VIDEO EQUIPMENT

Personal entertainment devices may only be operated at acceptable volume levels. Taking photos or video is not permitted without prior approval of building management.

BUILDING DELIVERIES

All deliveries must be conducted through designated building loading areas only. All building deliveries must be conducted in a safe and reasonable manner.

RESTRICTED AREAS

It is strictly prohibited to be in any restricted areas (such as back corridors or storage areas) without building management's permission.

EATING AND REST AREAS

These areas are for the benefit of all patrons. Please refrain from over extended use of the food court tables and patron seating areas.

APPROPRIATE ATTIRE

Shirts and shoes must be worn at all times (by order of Niagara Regional Public Health). Wearing clothing or other attire which may be considered objectionable or constitutes a disguise and/or is intended to conceal an individual's identity, including the wearing of gang affiliated colours, bandanas or sweatshirt hoods is not permitted on building property.

PERSONAL MOBILITY DEVICES

To ensure the safety of all patrons, all motorized wheelchairs, medical scooters or personal mobility devices must be operated at a speed consistent with pedestrian traffic.

DISTRIBUTING LITERATURE

Handing out printed literature and/or soliciting of any kind while on building property is strictly prohibited. *Exception to this only applies to those parties who have received prior approval from building management.

LOITERING

Unauthorized loitering or congregating in large groups that may impede others is prohibited.

DISRUPTIVE BEHAVIOUR

For everyone's safety and enjoyment; running, skateboarding, rollerblading, littering, horseplay, fighting, mischief, vandalism, unsafe use of elevating devices, unsafe bicycle operation or use of profane language is strictly prohibited on the property.

SERVICE ANIMALS AND GUIDE DOGS ARE PERMITTED

With the exception of service animals or guide dogs, pets are prohibited from entering the building.

ANY other offence that violates Federal, Provincial or Municipal law or by-laws is prohibited.

Any questions related to these posted policies of conduct can be directed to the attention of Building Security at 905-641-1198 or at peninfo@20vic.com.

Alternative format of this document is available upon request.

Pen Centre Management reserves the right to amend and modify policy at any time.

Pen Centre reserves the right to administer and enforce all policies in accordance with the provisions of the Trespass to Property Act R.S.O.1990, c.T21.



SMOKE FREE
In accordance with regional and provincial laws



NO PETS
Service Animals and Guide Dogs excepted



PROHIBITED
Roller shoes, rollerblading, biking, skateboarding



PROHIBITED
No gang colours or clothing used as a disguise



SHIRTS AND SHOES REQUIRED
By order of Niagara Regional Public Health



CCTV
Surveillance cameras in use on this Property



CAUTION
Floors slippery when wet